

TOWN OF NEW GLASGOW

MUNICIPAL FEES POLICY APPENDIX A

Date: May 2023



FEE SCHEDULES:

The fees to be paid to the Town of New Glasgow for each of the following licenses, inspections, permits, applications, approvals, processes, or services are set in, or amended to, the respective amounts shown in the following department tables.

Public Works and Engineering	
Sanitary Sewer	
Sewer Renewal Permit	No Charge
New Connection/Service	No Charge
Storm Sewer	
Culvert Permit	No Charge
Sewer Renewal Permit	No Charge
New Connection/Service	No Charge
Water Utility	
New Water Account (residential)	\$50.00
New Water Account (ICI)	\$50.00
System Connection Fee	\$50.00 (reg. hours); \$200.00 (silent hours)
Meter Testing	\$50.00
System Disconnection Fee	\$50.00 (reg. hours); \$200.00 (silent hours)
Re-establishing Water Service	\$50.00 (reg. hours); \$200.00 (silent hours)
Charge for Missed Appointments	\$25.00
Cross Connection/Backflow Prevention	No Charge
Other Charges	See Corporate Services
Transportation/Streets	
Street Closure	No Charge

Planning and Development	
Subdivision	
Preliminary Plan of Subdivision	\$100.00
Concept Plan of Subdivision	\$100.00
Tentative Plan of Subdivision	\$100.00
Final Plan of Subdivision	\$200.00 per application
Land Registration Fees (payable to the Land Registration Office)	
Registry of Deeds Plan	\$213.35
Land Registration Plan	\$113.35
Deed	\$100.00

Planning & Development Control	
Development Permit	\$100.00
Zoning Confirmation	\$200.00
Rezoning Application	\$1500.00
Plan Amendment Application	\$1500.00
Development Agreement Application	\$2000.00
Development Agreement Discharge Application	\$500.00
Variance Applications	\$200.00
Site Plan Approval (including variance of site plan approval)	\$500.00
Planning Document & Maps (copies of office consolidation)	\$75.00
Custom Maps (B&W)	\$3.00 per sq ft
Custom Maps (Colour)	\$7.00 per sq ft
Permits	
Administration Fee	\$50.00
New Residential Construction	\$50.00 (base fee): plus \$0.20 per sq ft (per floor) plus \$0.10 per sq ft (basement)
Mini/Mobile Homes	\$200.00
Swimming Pools	\$100.00
Commercial, Institutional, and Industrial Construction	\$50.00 (base fee): plus \$0.25 per sq ft
Agricultural Buildings	\$50.00 (base fee): plus \$0.10 per sq ft (per floor)
Building Renovations	\$50.00 (base fee): plus \$4.00 per \$1,000.00 of estimated value of construction
Building Additions	\$50.00 (base fee): plus Residential \$0.10 per sq ft plus Commercial \$0.20 per sq ft
Accessory Buildings	\$100.00 (200 sq ft or less) \$100.00: plus \$2.50 per \$1,000.00 of estimated value of construction (greater than 200 sq ft)
Required Inspections under Provincial Regulations	\$100.00 (i.e., accessibility confirmation where no permit (s) required...no change in use scenario)
Demolition Permits	\$50.00
Permit Renewal Fee	\$50.00
Unavailable/Unprepared for Inspection	\$50.00
Construction/Repairs/Renovations/Alterations Commenced without an Approved Permit	\$50.00 plus permit fee as applicable
Fee Refund Provisions	If not issued, \$50.00 fee retained. If permit issued, no refund.
Outdoor Café and Eating Area Application	
Administrative Fee	\$100.00 per application
Vending Permits (in accordance with the Vendor Bylaw)	
Mobile Canteen (fee per canteen)	

One-Year Permit	\$450.00
Seasonal Permit (less than 6 months)	\$225.00
Occasional Permit (less than 10 days)	\$75.00
Mobile Stand (fee per stand)	
One-Year Permit	\$450.00
Seasonal Permit (less than 6 months)	\$225.00
Occasional Permit (less than 10 days)	\$75.00
Non-Mobile Stand (fee per linear meter or portion thereof)	
One-Year Permit	\$350.00
Seasonal Permit (less than 6 months)	\$200.00
Occasional Permit (less than 10 days)	\$50.00

Community Development	
Glasgow Square Rental Fees	
Entire Facility	
8 Hour Rental	\$800.00
3 Day Rental (20 hours over 3 days)	\$1,800.00
Additional Hours	\$100.00
Entire Facility with Outdoor Amphitheatre	
8 Hour Rental	\$1,600.00
Additional Hours	\$200.00
Main Theatre Only	
8 Hour Rental	\$700.00
3-Hour Rental	\$300.00
Additional Hours	\$80.00
Green Room Only	
8 Hour Rental	\$300.00
3-Hour Rental	\$150.00
Additional Hours	\$30.00
Additional Services	
Basic Sound and Lighting with Technician	\$250.00
Setup and Custodial Fee	\$100.00
Bar Service Fee	\$100.00
Gratuity (Open Bar Only)	20% of bar sales
Security	Priced per event, approximately \$25/hour per guard
Non-Profit Rate	Qualifying non-profit organizations and community groups can receive a 20% discount on their base rental rate.
HST	15% sales tax is charged on all rental transactions.

Sport Centres, Fields, & Court Rentals	
S.W. Weeks Sport Complex (Soccer field, Rugby Field, Practice Field, Track) Ward One Field Annex Field	
Season rental (field lining included)	\$500 + HST
Season rental (field lining not included)	\$300 + HST
Tournament (\$120 tournament fee + \$100 garbage pickup fee)	\$220 + HST
Occasional Users	\$35 + HST per hour
User groups may request agreements be made for the donation of field time by the Town of New Glasgow. Requests are reviewed by the Active Living Manager and/or Director of Community Development.	
West Side Tennis Court Membership	
Family Membership	\$120.00
Adults Membership (19-64)	\$50.00
Youth Membership (5-18)	\$35.00
Seniors Membership (65+)	\$35.00
Week Pass	\$20.00
Day Pass	\$5.00
GO PLAY Equipment Loan Rental Program	
Equipment Rentals	No Charge
Seasonal Community Development Programs & Activities	Fees TBD annually

Climate Change and Sustainability	
Residential PACE Program	
Admin Fee	\$250.00
Commercial PACE Program	
Admin Fee	TBD
Electric Vehicle Chargers	
User Fee	\$2.00/hour for each of the first four hours of charging \$4.00/hour thereafter

Corporate Services	
Taxes	
Residential Tax	\$1.84 per \$100 of assessed value
Resource (Land) Tax	\$1.84 per \$100 of assessed value
Commercial Property Tax	\$4.45 per \$100 of assessed value
Utility Fees	
Water Usage	\$1.46 per cubic meter of water
Sewer (Pollution) Charge	\$1.34 per cubic meter of water Base charge of \$10.95 if you use 0 cubic meters
Base Charges for Water Usage – Quarterly	

5/8" Service (Base charge)	\$59.23
3/4" Service	\$87.52
1" Service	\$144.11
1.5" Service	\$285.57
2" Service	\$455.32
3" Service	\$908.00
4" Service -	\$1,417.27
6" Service	\$2,831.90
8" Service -	\$5,095.30
Tax Certificates	\$50.00
Deed Transfer Tax	Rate of 1% (1 percent) of the value of the property transferred.
Water Meter Reads	\$20.00
Mortgage Processing	
Admin Fee	\$10.00
Non-sufficient Funds Cheques	\$25.00
Animal and Livestock Control	
Dog Tag	\$10.00
Replacement Dog Tag	\$5.00

Police Department	
Background Check/Vulnerable Sector	
Administrative Fee	\$23.00 *Free for residents from New Glasgow and Trenton participating as volunteers.
Fingerprints	\$57.50
MVA Reports	\$28.75
Taxi Operator Licensing	
Operator License	\$25.00
Registration Fee	\$25.00 for each registered taxicab operating under a said operator license

Fire Department	
The New Glasgow Fire Department does not currently charge fees for any services rendered. The introduction of any new fees will be established through by-law.	